

OCCUPATIONAL HEALTH & SAFETY POLICY STATEMENT

The Directors of Holt Bros (Halifax) Ltd are jointly responsible for and fully support & commit to the requirements of the companies Occupational Health and Safety policy and are fully responsible for providing the resources and infrastructure for its successful implementation through the efforts of all our employees: -

As such the Directors, shall enforce appropriate measures to control and monitor occupational health and safety procedures throughout the company which include but are not limited to:

- Establishing, implementing, maintaining and continually improving an Occupational Health and Safety Management System to meet the requirements of OHSAS18001 and any other current relevant legislation, approved codes of practice or standards to help us manage the risks associated with our business activities.
- Regularly monitoring our performance and revision of our Occupational Health and Safety Management System as necessary to ensure we achieve our objectives of continuous improvement and compliance
- Provision of sufficient resources to meet the requirements of current relevant Occupational Health and Safety legislation and aim to achieve the standards of 'Good Practice' applicable to our activities.
- Actively promoting an open attitude to Occupational Health and Safety issues, encouraging staff to identify and report hazards so that we can all contribute to creating and maintaining a safe working environment.
- Communicating and consulting with our employees, suppliers and customers on all issues affecting their health and safety and, in doing so, bring this policy to their attention.
- Provision of adequate training for our employees to enable them to work safely and effectively, and to ensure they are competent and confident in the work they carry out.
- Carrying out and regularly reviewing risk assessments to identify hazards and existing control measures; prioritising, planning and completing any corrective actions required to reduce risk to an acceptable level.
- Maintenance of our premises and work equipment to a standard that ensures that risks are effectively managed.
- Safeguarding the health and safety of visitors, contractors and any members of the public or others who may be affected by our activities
- Ensuring that responsibilities for Health and Safety are allocated, understood, communicated, monitored and fulfilled.
- Retaining access to competent advice and assistance thereby ensuring that we are aware of relevant changes in legislation and 'Good Practice'.

The overall occupational health and safety duties of all persons employed by Holt Bros. Ltd are:

- To take reasonable care of their own safety
- To take reasonable care of the safety of others who may be affected by what they do or fail to do
- To co-operate so that we can all comply with our legal duties, contract specific requirements and customer's occupational health and safety site rules
- To ensure they do not interfere with or misuse anything provided in the interests of health and safety

Full details of employee's obligations are contained within their Contracts / Handbook.

The contents of this Occupational Health & Safety Policy Statement have been communicated to and is understood by all our employees and a copy is available to members of the public, our suppliers, customers and any other interested parties via our website. The Occupational Health and Safety Policy shall be reviewed on at least an annual basis or when any significant changes in relevant legislation, personnel, equipment, operations etc. occur.

Mr. P. Fletcher, Managing Director